



**CHESTERFIELD ELEMENTARY
SCHOOL PTA**

www.chesterfieldelementarypta.com
chesterfieldelementarypta@gmail.com

PTA Board:

President: Stacy Cassidy
Vice-President of Events: Jessica Painchaud
Vice-President of Communication: Brittany Temple
Vice-President of Fundraising: Heather Ottavi
Treasurer: Meghan Bate
Secretary: Casey Schmidt
Recording Secretary: Kim Hutchinson

Meeting Agenda

Tuesday, October 8, 2019 @ 7:00p.m.

- | | |
|--|----------|
| 1) Flag Salute | Jessica |
| 2) Review September Minutes | Kim |
| a) PTA GMM, Administrative Mtg. | |
| b) Gaga Court – Mrs. Graham will get information about ordering | |
| 3) Treasurer’s Report | Meghan |
| a) Monthly Balance: \$14,369.72 | |
| 4) Communications Update | Brittany |
| a) Parent Volunteer Sign-Up | |
| i) Areas of need: will reach out to Book Fair and Trunk or Treat Chairs re; responsibilities | |
| b) Book Fair Sign Up | |
| i) Email Blast coming | |
| c) Trunk or Treat trunks | |
| i) Email Blast coming | |
| 5) Fundraising Update | Heather |
| a) Membership | |
| i) Total Members: | |
| (1) Parents - 217 | |
| (2) Staff - 71 | |
| b) Spirit Wear (Jessica) | |
| i) Shop closes 9/15 | |
| ii) Distribution dates TBD | |
| c) Box Tops | |



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- i) Collection & Submission: October 25th
- ii) Goals & Awards: \$400 School Goal = Crazy Hair Day
- iii) Funding will support Parent/Family Nights
- d) Fall Book Fair (Jessica): SNOW MUCH TO READ
 - i) Scholastic Dollars: \$150 for homeroom teachers & \$1,000 for library has been distributed
 - ii) Decorations have been ordered

6) Events Update

Jessica

- a) Back to School Night (9/18)
 - i) Reflection: Spirit Wear stock sold out, Memberships were collected
- b) Movie Night (10/4)
 - i) Reflection: for next year add Glow Sticks, Water, Candy, Food Trucks
- c) Trunk or Treat (10/26)
 - i) Order Candy – Amazon
 - ii) Order Candy Bags – Oriental Trading
 - iii) Facility Request approved
 - (1) Chesterfield PD – road closure (Jessica will contact)
 - iv) Advertising (Casey) – will begin Monday
 - v) Food will be provided by La Galleria
 - (1) Pizza, Chicken Fingers
 - (2) Do parent need cash Payment?
 - (3) Does La Galleria need Electricity?
 - vi) Teal Pumpkin PTA Trunk
 - (1) Prizes have been ordered
- d) Halloween Parade/Parties (10/31)



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- i) PTA sponsored snack approved (pirates booty)– follow up w/nurse for allergy alternative
- e) Parent Information Nights (in collaboration w/CPEF) – (Kim)
 - i) John Kroeger: Possible Topics
 - (1) Technology Dependency
 - (2) Cyber Bullying
 - (3) Technology Safety for kids
 - (4) Dates: Wednesday, December 11th @ 6:30pm-8:30pm**
 - (a) Projector needed
 - (b) Microphone needed
- 7) Staying Connected Update Casey
 - a) Social Media
 - b) REMIND
 - c) Email Blasts

PUBLIC COMMENT:

- 8) Project Idea – Adaptive swing for the playground
- 9) Welcome Mrs. Graham-
 - a) Safety Drills have been completed
 - b) Students are learning to be Bucket Fillers
 - c) Fire Department visiting Thursday (10/10/19)
 - d) Chesterfield Chatter was sent via email blast – new monthly newsletter
 - i) Room parent and Harvest Party Information is in the newsletter
 - e) Upcoming Assembly – Character Ed “Respect Tour”
 - f) Veterans Celebration (details TBA)
- 10) PTA & CPEF Co-Sponsored Family Nights:
 - a) Marking Period 1 – Technology Safety (John Kriger)
 - b) Marking Period 2 – Childhood Anxiety (Colleen Morgan)
 - c) Marking Period 3 - Literacy Night
 - d) Marking Period 4 – STEM Night (will connect w/Mrs. O’Brien for teacher help)
- 11) PTA/CPEF Fundraising Meeting with Administration in January 2020