



CHESTERFIELD ELEMENTARY SCHOOL PTA

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PTA Board:

President: Stacy Cassidy
Vice-President: Jessica Painchaud
Vice-President: Kelly Spinner
Treasurer: Brittany Temple
Secretary: Kim Hutchinson

Executive Board Meeting Agenda

Tuesday, October 9, 2018 @ 7:00p.m.

1) Treasurer's Report

Brittany Temple

- a) **Treasurers reports:** will be added to the website monthly
- b) **Movie Night:** Candy and GLOW Sticks = \$1 each
- c) **Trunk or Treat:** \$5 per trick or treater

2) Fundraising:

Kim Hutchinson

- a) **Membership:** 86 Parents
- b) **Spirit Wear:** total sales - \$1,800 at this time; working on Winter garments
- c) **SCRIP:** Send more education or do a video explaining the profit
- d) **Amazon Smile:** 0.5% for purchases; will continue to promote
- e) **Gertrude Hawk:** March 1st – March 15th

3) Events:

Jess Painchaud

- a) **Movie Night:** Spirit Wear, Brittany will get change, Kim will supply movie
 - i) Watch the weather and check by 12pm
 - ii) Check with Fun Services about indoor availability / Heather about facility request
- b) **Scholastic Book Fair** (Brittany):
 - i) Schedule created
 - ii) Sign Up Genius will go LIVE by Wednesday AM
- c) **Trunk of Treat:** Jess will post social media and email

4) Communications:

Kelly Spinner

- a) **Sign Up Genius Event Volunteers:** email all volunteers
- b) **Donation Committee Volunteers:** create a committee to start collecting donations for events (Carnival, Sip & Paint, BLINGO)