



**CHESTERFIELD ELEMENTARY
SCHOOL PTA**

www.chesterfieldelementarypta.com
chesterfieldelementarypta@gmail.com

PTA Board:

President: Stacy Cassidy
Vice-President of Events: Jessica Painchaud
Vice-President of Communication: Brittany Temple
Vice-President of Fundraising: Heather Ottavi
Treasurer: Meghan Bate
Secretary: Casey Schmidt
Recording Secretary: Kim Hutchinson

Meeting Agenda

Tuesday, October 8, 2019 @ 7:00p.m.

- | | |
|------------------------------------|----------|
| 1) Flag Salute | Stacy |
| 2) Review September Minutes | Kim |
| a) PTA GMM, Administrative Mtg. | |
| 3) Treasurer's Report | Meghan |
| 4) Communications Update | Brittany |
| a) Parent Volunteer Sign-Up | |
| i) Areas of need | |
| b) Book Fair Sign Up | |
| c) Trunk or Treat trunks | |
| 5) Fundraising Update | Heather |
| a) Membership | |
| i) Total Members: | |
| (1) Parents | |
| (2) Staff | |
| b) Spirit Wear (Jessica) | |
| i) Shop closes 9/15 | |
| ii) Distribution dates | |
| c) Box Tops | |
| i) Collection & Submission | |
| ii) Goals & Awards | |
| d) Fall Book Fair (Jessica) | |
| i) Scholastic Dollars | |



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ii) Decorations

6) Events Update

Jessica

- a) Back to School Night (9/18)
 - i) Reflection:
- b) Movie Night (10/4)
 - i) Reflection:
- c) Trunk or Treat (10/26)
 - i) Facility Request
 - ii) Advertising (Casey)
 - iii) Food (La Galleria)
 - iv) Teal Pumpkin
- d) Halloween Parade/Parties (10/31)
 - i) PTA sponsored snack
- e) Parent Information Nights (in collaboration w/CPEF) – (Kim)
 - i) John Kriger

7) Staying Connected Update

Casey

- a) Social Media
- b) REMIND
- c) Email Blasts