



**CHESTERFIELD ELEMENTARY
SCHOOL PTA**

www.chesterfieldelementarypta.com
chesterfieldelementarypta@gmail.com

PTA Board:

President: Stacy Cassidy
Vice-President: Jessica Painchaud
Vice-President: Kelly Spinner
Treasurer: Brittany Temple
Secretary: Kim Hutchinson

April Meeting Minutes

Tuesday, April 9, 2019 @ 7:30p.m.

1) Treasurer's Report

Brittany Temple

- a) See treasurer's report
- b) Pending Costs:
 - i) Administrative Professional Day (4/18/19 – 8)
 - ii) 6th Grade T-shirts & Video
 - iii) Teacher Appreciation Week
 - iv) LV

2) Fundraising:

Jessica Painchaud

- a) BLINGO – Friday, May 10th
 - i) Baskets:
 - (1) Homeroom Parent for donations: **Sign up until 4/12**
 - (2) Donation/Basket Volunteers:
 - (a) Reach out to last year's donators
 - ii) Event Supplies:
 - (1) Bingo Boards **X**
 - (2) Daubers **X**
 - (3) Table cloths (blue and yellow) **X**



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(4) Tickets (blue - Tier 1, yellow – Tier 2, white 50/50) X

(5) Baskets X

(6) Wrap & Ribbon X

(7) Ticket Bags (Yellow & Blue)

(8) Pens X

(9) BINGO machine

iii) EventBrite: will go LIVE April 12th @ 6PM

iv) ORGANIZATION MEETING: Board Members, Basket Volunteers – May 6th @ 6pm

3) Events:

Stacy Cassidy

- a) Teacher Appreciation – Friday, May 10th
 - i) Maggie Brittain (chair) X - **Stacy will order**
 - ii) Sammy's catering X
 - iii) Teacher Appreciation Week gifts (May 6, 7, 8)
 - (1) Thanks a Latte (coffee)
 - (2) KitKat

4) Communications:

Kim Hutchinson

- a) Carnival Sponsors & Vendors –
 - i) Email last year's sponsors
- b) Carnival Volunteers:



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- i) Email Girl Scouts – Game Truck (Stacy)
 - ii) Email Boy Scouts – Set Up (Kim)
 - iii) Email NHS from Northern – (Kim)
 - iv) Email Shadyrest – (Kim)
- c) Water – Flynn (Kim)
- d) Fire Department – (Kim)